**ENGLISHCOMBE PARISH COUNCIL Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell**

**Parish Council Meeting held on Tuesday 9th July 2024**

**at the Old Schoolhouse, Englishcombe**

**DRAFT MINUTES**

WP (Chairman), TT, NS, LS, RL, AC, AB

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| **1** | Appointment of minute taker  AC |
| **2.** | Apologies for absence  None |
| **3.** | Declaration of interests & dispensations  None |
| **4**. | Parishioners’ matters  None |
| **5**. | Approval of minutes of the held on 10th May 2024  Approved |
| **6**. | Matters arising not covered by the agenda  None |
| **7**.  7.1  7.2 | **Recruitment**  Candidate to parish council: Mycroft Croisdale-Appleby – elected unanimously  Locum parish clerk offer – RL to investigate and set up interviews |
| **8.**  8.1  8.2  8.3  8.4  8.5  8.6 | **Financial Report**  HSBC statements: Current combined a/c balance - 22523.82  CIL: £2687.86  [budget for 2024/25 £ 10,000]  Full Bank reconciliation; Reconciled  VAT reclamation - AB currently trying to reclaim 3 years of VAT  AGAR approval  Payments for approval: Accountant services Abi Budd £813.72  AGAR Audit Stuart Pollard £540.00  APCM expenses Robert Law £tba  Approved  Bath Preservation Trust parish contribution: We’ve agreed an annual payment of £40. RL would like us to pay a contribution if we need them to visit, perhaps £25. Agreed  Transfer from HSBC to Unity Trust Bank  RL has made progress – ongoing. Will add signatories. |
| **9** | **Planning:**  None |
| **10.**  10.1  10.2  10.3 | **Rural public transport and roads**  Little Padleigh Hill hedge trim & passing bays: letter to Matt McCabe  There is precedent in the parish for passing places being formalised. RL to follow up with MM. Hedge cutting - probably can’t overrule the hedgecutting ban in the short term, but can address extent of cutting in September.  Community transport: Creating Sustainable Communities & Transport consultation (9/07 - 5/09 2024)  Consultation extended. RL can’t attend this meeting.  Parking triangle: Remain as is unless any issues. |
| **11**  **12.** | **Millstream, Orchard and Wheelwrights report: Use of Wheelwrights**  NS suggests starting to apply for whatever funding might be available. We have basic drawings. RL will revisit plans and we will then look at funding.  **Asset Register Review**  RL will revisit using template. |
| **13**  **13.1** | **Parish Website and communications**  Up to date. AC happy to add any content anyone wants to send.  First Aid Courses and installation of defibrillators - update  Defibrillators – issue remains power. Also problematic in terms of how spread out the parish is. First aid courses probably more effective. RL to look for date in October for a course. |
| **14** | Reports from BANES Councillors and Chairman  Nothing from WP  MM not present |
| **15** | **Dates of meetings: Provisionally 10 September 2024 – 7.30**  **AC to put together a doodle poll – September, November, December, February, March.** |