

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell

For Annual Parish Council Meeting of the Council will be held

on Monday 15th May 2023 at 7.30pm

at the Old Schoolhouse, Englishcombe

Minutes

1.	Appointment of minute taker Anne Corlett
2.	Apologies for absence Brian Huggett, Lucie Scurlock, Annie Watson, Nick Spicer
3.1	Recruitment to Parish Council: co-opting of two councillors to Parish Council Anne Corlett and Nick Spicer co-opted
4.	Election of Parish Council Chairman Will Pow proposed Robert Law Anne Corlett seconds Robert Law elected Formal Declaration of Acceptance of Office by Chairman Robert Law accepted the Office for 2023 - 2024
5.	Election of Vice-chair Not required
6.1	Declarations of interest and dispensations None
6.2	Declaration of Interest forms Handed in
6.3	Declaration of election expenses (May 4th elections) RL to distribute
7.1	Confirmation of Accountant Abi Budd appointed
7.2	Confirmation of Auditor (AGAR) Stuart Pollard appointed
7.3	Renew, confirm or amend HSBC banking arrangements Still awaiting confirmation from HSBC re internet banking Will remain with HSBC

8.	<p>Appointment of Parish Council Representatives to:</p> <ol style="list-style-type: none"> 1. The Millstream, Wheelwright's & Orchard Committee No members present other than RL. RL to write to all members and review at next EPC meeting. No change to membership anticipated. 2. Bath Preservation Trust Environs Committee RL happy to continue – all in agreement
9	<p>PARISHIONERS MATTERS Correspondence None</p>
10 10.1	<p>PARISH COUNCIL MATTERS</p> <p>Minutes of the Annual Parish Meeting held on 28th April 2022 at the Acorn Barn</p> <p>Approval of minutes of 28th April 2022 Approved</p> <p>Matters arising (not covered in this agenda) None</p>
11 11.1 11.2 11.3 11.4 12 12.1	<p>FINANCIAL REPORT</p> <p>Balance of funds in main EPC account 1/03/23: £16,725.03</p> <p>Community Infrastructure Levy (CIL) is £3,200.58 (<i>noticeboard expenses still to come out</i>)</p> <p>Millstream & Wheelwright's fund balance : £2992.46</p> <p>Year end expenditure versus budget of year 22/23 : TBC but under budget</p> <p>PAYMENTS for APPROVAL</p> <p>Other expenses:</p> <p>Accountant's expenditure: TBC</p> <p>Risk assessment & Insurance renewal approval (Zurich) approx £508.64 (c 9% increase) – details to follow</p> <p>Review and confirm Road Cleaning contract: £238.45/month – increased to £250 (5% increase)</p> <p>Standing Orders No other SOs</p> <p>ALCA renewal £76.79 pa – all agree to renew</p> <p>CIL expenditure report: Parish notice board and paving etc: Costs to date: £550.23 Additional expenses will be around £100 RL getting quotes to paint Englishcombe and Inglesbatch signs</p>
13	<p>Highways, Rights of way & Rural transport update: RL will write to reiterate EPC's opposition to application for further housing at Sulis Down, due to traffic increase concerns.</p>

	<p>No update on DRT so far.</p> <p>Community bus research – NS has worked out costs. Would need people to contribute regularly. NS continuing to research.</p> <p>768 Bus Service passing through Priston, Nailwell and Englishcombe to be withdrawn at the beginning of June. AW, LS and NS looking into DRT – hopefully some answers at the next meeting.</p>
14	<p>Planning matters</p> <p>Nothing other than Sulis Down – nothing further to say, other than traffic implications.</p>
15	<p>Millstream, Orchard & Wheelwrights</p> <p>BH was not present to report but Millstream and Orchard are in a good presentational condition.</p>
16	<p>Parish website:</p> <p>Up to date</p>
17	<p>Recruitment of Parish clerk (see paper)</p> <p>RFO aspect of role to come out as AB is covering that.</p>
18	<p>Reports: B&NES Councillors & Chairman</p> <p>Need to think about AGM – some sort of social event. To be discussed further.</p>
19	<p>Date of meetings 2023: Tuesday 11th July Tuesday 19th September Tuesday 7th November Tuesday 12th December</p> <p>NB: After consultation with parish councillors, Council Meetings will take place on Tuesdays 7.30pm at the Old Schoolhouse Englishcombe</p>